

**REGULAR MEETING MINUTES  
DUNCAN COMMON COUNCIL  
THURSDAY, JULY 6, 2017, 5:00 PM  
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

**CALL TO ORDER:** VICE-MAYOR ICE CALLED THE MEETING TO ORDER AT 5:00 PM.

**ROLL CALL:** COUNCILMEMBER DOUG BARLOW, COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER ANNE THURMAN, VICE-MAYOR DENISE ICE, TOWN ATTORNEY DAVID WARD, AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. MAYOR BILLY WATERS IS ABSENT. QUORUM PRESENT.

**PLEDGE OF ALLEGIANCE:** LED BY VICE-MAYOR ICE.

**OPENING PRAYER:** LED BY COUNCILMEMBER THURMAN.

1. **CONSENT AGENDA:** COUNCILMEMBER DOUG BARLOW MADE A MOTION TO ACCEPT THE CONSENT AGENDA AS WRITTEN. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.
  
2. **CALL TO THE PUBLIC:** CLAYTON JARVIS VOLUNTEERED TO REMOVE THE CBL SIGNS. TOWN ATTORNEY WARD SAID THEY NEED TO CHECK WITH THE OWNER OF THE PROPERTY FIRST.
  
3. **TOWN MANAGER'S REPORT:** THE MANAGER REPORTED THAT THE CONDUIT IS IN AND THE LIGHTING AT THE LIBRARY SHOULD BE FINISHED NEXT WEEK.  
THEY ARE WORKING ON THE ENGINEERING FOR THE WATERLINE AND THAT IS PART OF THE CDBG PROJECT AND COUNCILMEMBER THURMAN IS HELPING OUT WITH THE PAPERWORK. HE SAID PART OF THE WATERLINE WILL STILL MAKE IT BEFORE SEPTEMBER. ON THE OTHER WATERLINE COVERED BY CDBG SOME WILL BE DONE IN OCTOBER, BUT SOME OF IT WON'T.  
LAST NIGHT THEY HAD A PUMPING ISSUE AT THE POOL, IT WAS CLOGGED AND THAT IS WHY IT WOULD NOT DRAIN COMPLETELY AND THEY HAVE HAD ISSUES TRYING TO KEEP IT OPEN.  
HE SAID THEY ARE CLEANING UP AROUND TOWN, THEY ALMOST HAVE THE TRAILER TAKEN DOWN AT BABBITT HEIGHTS, THERE WAS AN ARGUMENT BETWEEN SISTERS, BUT BOTH AGREE IT NEEDS TO COME DOWN AND THAT SHOULD BE FINISHED NEXT WEEK. HE SAID THEY NEED TO TAKE OUT TWO MORE TRAILERS AT BABBITT HEIGHTS. THEY HAVE TO WAIT FOR VISTA RECYCLING AND THEY ARE LUCKY TO GET A DUMPSTER ONCE A WEEK.  
HE REPORTED THAT 4<sup>TH</sup> OF JULY WENT REALLY WELL, THE FIREWORKS WERE GREAT, KATRINA LUNT DID AN EXCELLENT PROGRAM, THE FIRE DEPT DID A GOOD JOB, AND ANNE, ISABEL, CINDY, AND JORDAN JOHNSON ALL HELPED WITH THE DECORATIONS AND FLOATS. COUNCILMEMBER BARLOW SAID THEY DID AN EXCELLENT JOB AND THERE WAS A GOOD CROWD. MANAGER BASTEEN SAID THERE WAS A GOOD CROWD, THEY WERE LINED UP FROM THE RANCH HOUSE ALL THE WAY TO WANDA'S. HE REPORTED THEY HAD 20 ENTRIES, WHICH IS GOOD. SUPERVISOR LUNT SAID MORENCI HAD 15 FLOATS. COUNCILMEMBER BARLOW SAID HE WAS WATCHING THE

DIAMOND BACKS GAME AND THEY WERE BRAGGING BECAUSE THEY WERE GOING TO HAVE A 15 MINUTE FIREWORKS SHOW, BUT THE TOWN'S LASTED LONGER THAN THAT. MANAGER BASTEEN SAID FOR NEXT YEAR THEY HAVE PLANNED TO DO SOMETHING BIGGER AND BETTER. COUNCILMEMBER MENDELSON ASKED HIM WHAT IS HAPPENING WITH THE PLANNING WITH BILL PUPO. THE MANAGER HAS NOT CONTACTED HIM, BUT HE WILL. COUNCILMEMBER MENDELSON SAID SHE KNOWS HE IS BUSY THIS MONTH, BUT WE NEED TO GET SOMETHING GOING. COUNCILMEMBER MENDELSON SAID THEY CAN SEE TRASH FROM THEIR BEDROOM WINDOW AND SHE WANTED TO KNOW WHAT THEY CAN DO. MANAGER BASTEEN WANTED TO KNOW WHOSE PROPERTY IT IS. SHE SAID PEGGY BUTLER'S. COUNCILMEMBER BARLOW WANTED TO KNOW IF THERE IS AN ORDINANCE ON WRECKING YARDS. MANAGER BASTEEN SAID HE DOESN'T HAVE A BUSINESS LICENSE. COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT HAPPENS IF THEY DON'T HAVE A BUSINESS LICENSE. MANAGER BASTEEN SAID HE WILL SEND THEM A LETTER, IT HAS BEEN DONE BEFORE.

HE ALSO REPORTED THAT THE TEMPORARY FENCING IS AROUND THE AIRPLANE, SO THEY CAN TAKE THAT DOWN AND HAVE IT FINISHED IN A COUPLE OF WEEKS. COUNCILMEMBER MENDELSON SAID SHE KEEPS HEARING COMPLAINTS ABOUT THE FLAGS NOT BEING UP. MANAGER BASTEEN SAID HE DID ASKED THAT THE FLAGS BE PUT UP. COUNCILMEMBER MENDELSON SAID THAT SHE WANTED TO DRAW A CONTRAST BETWEEN THE TWO PARKS, BECAUSE CENTENNIAL PARK IS REALLY VERY NICE AND VISITORS ENJOY IT AND SHE GETS GOOD REPORTS ON IT FROM BIRDERS WHO COME INTO TOWN. THE MANAGER SAID HE HAS PLANS TO GET THAT GREENER IN VETERANS PARK. THE SPRINKLERS ARE HALF IN, THE PIPE HAS ALL BEEN LAID, THE SPRINKLERS ARE ALL THERE, BUT NOTHING IS HOOKED UP AND SOME OF THE SPRINKLERS ARE MISSING AND THIS WAS ALL DONE BY A PAST EMPLOYEE AND NOW THEY HAVE TO FIGURE OUT WHERE HE PUT STUFF. COUNCILMEMBER MENDELSON WANTED TO KNOW WHAT THE STUFF IS INSIDE THE FENCE AND OUTSIDE THE POOL. MANAGER BASTEEN EXPLAINED THAT IT WAS THE OLD SOLAR PANELS TO HEAT THE POOL WATER, BUT HE PLANS ON TAKING OUT THE SOLAR PANELS AND MAKE THAT THE SPLASH PAD, THE PIPING IS THERE AND HE HAS PLANS TO MAKE THE KIDDY POOL A BEACH ENTRANCE AND LET IT DRAIN INTO THERE.

VICE-MAYOR ICE ASKED WHEN THE ROAD WILL BE PAVED AT HUNTER. VICE-MAYOR ICE SAID MAYBE THEY COULD PUT DIRT IN THE HOLES. SUPERVISOR LUNT SUGGESTED PUTTING CLAY IN THE HOLES AND PACK IT AND ONCE IT DRIES IT WILL BAKE IT AND TURN REALLY HARD. THE CLERK SAID IT WILL START RAINING SOON. SUPERVISOR LUNT SAID IT WILL WORK AS LONG AS YOU DON'T HAVE RAIN.

#### 4. REPORTS ON CURRENT EVENTS:

- **DUNCAN PUBLIC LIBRARY**
- **ANNEXATION REPORT**
- **DUNCAN RURAL FIRE DISTRICT:** MANAGER BASTEEN SAID HE HAS NOT TALKED TO HAYDEN. COUNCILMEMBER MENDELSON SAID SHE UNDERSTANDS THE TOWN HAS NO FIRE PROTECTION NOW. COUNCILMEMBER BARLOW SAID THE FIRE DEPARTMENT CAN CHARGE THE HOME OWNER NOW. MANAGER BASTEEN SAID NO AS OF MAY, BUT THE ANNEXATION IS IN THE FIRE DEPARTMENT HANDS. COUNCILMEMBER BARLOW SAID IT WILL BE HARD TO GET HOMEOWNERS INSURANCE RIGHT NOW.
- **BIRDING TRAIL:** COUNCILMEMBER MENDELSON SAID IT IS LOOKING GOOD. VICE-MAYOR ICE WANTED TO KNOW IF THEY MOVED THE COUCH. COUNCILMEMBER MENDELSON SAID SHE HAS

NOT LOOKED. MANAGER BASTEEN SAID IT FLOATED DOWN STREAM AND IT IS SETTING ON THE OTHER SIDE OF THE BRIDGE NOW.

- **GREENLEE COUNTY BOARD OF SUPERVISORS:** SUPERVISOR LUNT SAID THE DUNCAN 4<sup>TH</sup> OF JULY CELEBRATION WAS FANTASTIC. HE HAD OVER 700 POPSICLES TO HAND OUT AND HE PASSED ALL OF THEM OUT. HE SAID THE PEOPLE COMING BACK IS THE GENERATION OF HIS GRAND CHILDREN. HE SAID WHERE ELSE CAN YOU GO TO ENTERTAIN YOUR FAMILY AND DO THE THINGS FOR NOMINAL CHARGE AND IT IS BECAUSE OF THE GREAT VOLUNTEERS IN THIS TOWN.

HE REPORTED THAT US 191 IS CLOSED UP THE TRAIL BECAUSE OF THE STRAY HORSE CREEK FIRE. IT IS ESTIMATED TO BE CLOSED ALL WEEKEND AND FOR MORE INFO THE SHERIFF'S OFFICE GETS UPDATES ALL THE TIME OR YOU CAN GET ON AZ500 WEBSITE OR CALL DELBERT GARDNER OR TYRELL CRANFORD. COUNCILMEMBER MENDELSON WANTED TO KNOW WHEN THAT ONE STARTED. SUPERVISOR LUNT SAID ABOUT 2 OR 3 DAYS AGO.

ON AUGUST 18<sup>TH</sup> THERE IS A GREENLEE COUNTY WIDE HOUSING FORUM AT THE BINGO PLACE IN CLIFTON. COUNCILMEMBER MENDELSON WANTED TO KNOW IF HE KNEW THE TIME. HE SAID HE DIDN'T. SHE WANTED TO KNOW WHAT IT IS. MANAGER BASTEEN SAID THEY ASKED CLIFTON AND DUNCAN TO DO A BOOTH TO TARGET PEOPLE COMING INTO THE MINE, THERE IS A 300 OR 400 HOUSE SHORTAGE. COUNCILMEMBER MENDELSON ASKED IF THERE ARE ANY PROPERTIES IN TOWN OR IS THERE A NEED TO HAVE A BOOTH. MANAGER BASTEEN SAID THERE ARE PROPERTIES FOR SALE. HE SAID THERE WILL BE THREE OR FOUR CONTRACTORS THERE INTERESTED IN FLIPPING HOUSES. THEIR MAIN OBJECTIVE IS AROUND YORK AND SOME OTHER AREAS AROUND THE DUNCAN AREA. COUNCILMEMBER MENDELSON WANTED TO KNOW WHO THEY ARE, THE COUNTY OR WHO. MANAGER BASTEEN SAID NO, NOT REALLY THE COUNTY. HE SAID THEY ARE TRYING TO GET PEOPLE TO SHOW UP AND TELL THEM THIS IS WHAT IS AVAILABLE FOR YOU. MANAGER BASTEEN SAID HE WOULD LIKE TO TARGET INVESTORS.

SUPERVISOR LUNT ALSO REPORTED THAT THE COUNTY ADOPTED THE GREENLEE COUNTY TENTATIVE BUDGET. THEY WILL ADOPT THE FINAL BUDGET ON AUGUST 7<sup>TH</sup> AND SET THE TAX RATE ON AUGUST 21<sup>ST</sup>.

THEY HAVE BROKEN GROUND ON THE COUNTY ANNEX BUILDING. HOPEFULLY BEFORE THE FIRST OF THE YEAR THAT BUILDING WILL BE USABLE. HE SAID IT WILL BE A COMMUNITY BUILDING AND PLEASE USE IT. COUNCILMEMBER BARLOW WANTED TO KNOW IF PEOPLE WILL BE ABLE TO USE THE BUILDING FOR MEETINGS. SUPERVISOR LUNT SAID YES, IT WILL BE OPEN. COUNCILMEMBER BARLOW ASKED IF MAYBE THE ASSESSOR, RECORDER, AND TREASURER MAY BE ABLE TO COME DOWN HERE ONCE A MONTH. SUPERVISOR LUNT SAID HE WILL CHECK. COUNCILMEMBER MENDELSON SAID SHE ASKED SUPERVISOR LUNT IF THEY CAN HAVE A BOARD MEETING DOWN HERE, SO THE COUNCIL CAN INTERACT MORE WITH THE SUPERVISORS. SUPERVISOR LUNT SAID HE ASKED THE COUNTY MANAGER TODAY AND SHE SAID SHE WILL CONTACT THE MANAGER AND COUNCILMEMBERS AND IT WILL PROBABLY BE THE FIRST MEETING IN AUGUST.

- **CITIZENS AGAINST CRIME:** SHERIFF SUMNER REPORTED THAT THEY FINALLY HAD THEIR FIRST MEETING, IT WAS SUPPOSED TO HAPPEN IN MAY, BUT IT DIDN'T START UP TILL JUNE. HE SAID DUNCAN AND YORK HAD LOW ATTENDANCE, CLIFTON HAD A GOOD TURNOUT AND THERE WAS A LOT OF GOOD DISCUSSION AND A LOT OF GOOD IDEAS FROM CITIZENS. MORENCI HAD ABSOLUTELY NO TURN OUT. HE SAID THE NEXT MEETING WILL DEAL WITH METH AND HEROIN AND PRESCRIPTION DRUGS.
- **GREENLEE COUNTY SHERIFF'S DEPARTMENT:** HE SAID SOME CITIZENS IN DUNCAN SAW SOMETHING GOING ON AND CALLED THE SHERIFF'S OFFICE AND IT WORKED OUT WELL. HE SAID HE ROAD A HORSE IN THE PARADE IN MORENCI. HE SAID MOST OF THE LIGHTS AT THE DUNCAN HEIGHTS APARTMENTS ARE OUT AND HE WANTED TO KNOW IF IT WAS THE TOWN'S RESPONSIBILITY. THE MANAGER SAID NO, THEY ARE RESPONSIBLE FOR THEIR OWN LIGHTING.

THEY ARE SPRUCING UP THE OLD JAIL. THEY HAVE HAD 294 BOOKINGS SINCE JANUARY 1<sup>ST</sup>, OUT OF THOSE 197 WERE FULL BOOKINGS AND OUT OF THOSE 107 WERE FELONY ARRESTS. COUNCILMEMBER BARLOW SAID HE DOESN'T KNOW WHAT MARIJUANA SMELLS LIKE. SUPERVISOR LUNT SAID BURNT TUMBLEWEEDS. THE SHERIFF SAID THERE IS A DIFFERENCE IN THE WAY BURNING MARIJUANA AND RAW MARIJUANA SMELLS. COUNCILMEMBER MENDELSON SAID SHE REALLY ENJOYED THE CITIZENS AGAINST CRIME MEETING AND WOULD LIKE TO HELP GET MORE PEOPLE TO ATTEND. COUNCILMEMBER THURMAN SAID THAT SHE IS HAPPY BECAUSE HE WILL BE COVERING DIFFERENT SUBJECTS, SHE TOLD A FEW PEOPLE AND THEY SAID THEY WILL COME IF THEY ARE TALKING ABOUT CERTAIN THINGS AND SHE TOLD THEM THEY DON'T HAVE TO COME EVERY SINGLE TIME.

5. **CONSIDERATION OF APPROVAL OF THE FY 2018 TENTATIVE BUDGET:** THE COUNCIL DISCUSSED THE TENTATIVE BUDGET FOR THE TOWN OF DUNCAN. **COUNCILMEMBER DOUG BARLOW MADE A MOTION TO APPROVE THE FY 2018 TENTATIVE BUDGET. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**
6. **CONSIDERATION OF APPROVAL OF RESOLUTION # 17-07-06 FAIR HOUSING RESOLUTION:** MANAGER BASTEEN SAID THIS RESOLUTION NEEDS TO BE UPDATED FOR THE CDBG PROJECTS. VICE-MAYOR ICE READ THE RESOLUTION BY TITLE TO THE PUBLIC. **COUCILMEMBER ANNE THURMAN MADE A MOTION TO APPROVE RESOLUTION #17-07-06 FAIR HOUSING. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**
7. **CONSIDERATION OF APPROVAL OF RESOLUTION # 17-07-07 ARIZONANS WITH DISABILITIES ACT:** THIS RESOLUTION ALSO NEEDS TO BE UPDATED FOR THE CDBG PROJECTS. COUNCILMEMBER ANNE THURMAN READ THE RESOLUTION TO THE PUBLIC. **COUNCILMEMBER DOUG BARLOW MADE A MOTION TO APPROVE RESOLUTION #17-07-07 ARIZONANS WITH DISABILITIES ACT. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**
8. **CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING:** THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 27<sup>TH</sup> AT 5:00 PM.
9. **CONSIDERATION OF AGENDA ITEMS FOR THE NEXT MEETING:** FINAL BUDGET APPROVAL, FIVE YEAR PLAN
10. **EXECUTIVE SESSION:** **AT 6:36 PM, COUNCILMEMBER THURMAN MADE A MOTION TO GO INTO EXECUTIVE SESSION. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

**AT 7:00 PM, COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO RETURN TO REGULAR SESSION. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**

1. **PERSONNEL POLICY MANUAL – HEALTH INSURANCE: COUNCILMEMBER ANNE THURMAN MADE A MOTION TO FOLLOW THE PERSONNEL POLICY MANUAL. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**
  
  2. **EMPLOYEE BONUSES: COUNCILMEMBER DOUG BARLOW MADE A MOTION TO GIVE THE MANAGER AUTHORITY TO DO EVALUATIONS AND GIVE A PERCENTAGE BASED ON EVALUATIONS TO EMPLOYEES. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**
11. **ADJOURNMENT: AT 7:05 PM, COUNCILMEMBER DOUG BARLOW MADE A MOTION TO ADJOURN. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**

**CERTIFICATION:**

**I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE REGULAR MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 6<sup>TH</sup> DAY OF JULY, 2017. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.**

**DATED THIS 12<sup>TH</sup> DAY OF JULY, 2017.**

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**CYNTHIA NICHOLS, TOWN CLERK**